



A D V E N T U R E R I S K M A N A G E M E N T

Course Registration Form

This form must be completed by the person who will attend the Course!

Course Name	Course Dates	Course Location
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Client Information

First Name	Last Name	Professional Affiliation (if any)
Age	Gender	E-mail (REQUIRED for confirmation)
Permanent Address	City, State	Zip
Evening/Cell Phone	Day Phone	

Course-Specific Information

Course Textbook 5 Day WFR: Textbook shipping is included in your tuition. Please provide the address where you would like us to ship your text- all shipping is via US Mail. All other courses: Textbook shipping is OPTIONAL: add \$9 shipping & handling to tuition cost below. Please provide shipping address if you prefer this option.		For Recertification, Bridge or WEMT courses ONLY:
US Mail address:		Current certification level:
City, State		Expiration date:
Zip	Name of certifying agency:	

Client Medical Information

Adventure Risk Management requests this information to assist any care provider in the management of medical conditions that any participant may have. This information will remain protected and confidential. Adventure Risk Management makes no pre-event determination of fitness or ability to participate in any activity, course or training, and strongly recommends that all participants discuss these activities with their physician prior to arrival at the event. We will be happy to provide more information to you or your physician regarding the requirements for participation.

Adventure Risk Management operates in outdoor, sometimes remote, wilderness locations. Depending on course type, clients may carry 25-50 lb. packs, hike 2-5 miles a day, at higher elevations. Potentially harmful animals, vegetation or people may be encountered. On overnight courses or trainings, participants may sleep outdoors and prepare their own meals. Weather conditions can vary greatly: temperatures from below freezing to over 100°F, rain and snow storms, high winds and intense sunlight are possible. Prior conditioning is strongly recommended. On all courses or trainings, participants are expected to take responsibility for their own safety. Please consider the above description carefully as you complete this section.

Emergency Contact Person:	Phone:	Relationship:
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Please list relevant current or past medical or psychological conditions:

The following list is a non-exhaustive list of conditions that may be pertinent: musculoskeletal injuries, cardio-respiratory system problems, neurologic conditions, allergies (environmental), blood sugar management, heat or cold injury...

Condition:	Management considerations, limitations:	Medications & doses:

Verification of Accuracy and Full Disclosure

I understand and acknowledge that Adventure Risk Management is not making a determination of my fitness for a course, training or event; rather, I represent to Adventure Risk Management and verify that I am physically fit and ready for the course, training or event.

I understand and acknowledge that my failure to disclose relevant information may result in harm to myself and others during a course, training or event. I agree to indemnify and hold harmless Apogee Endeavors, LLC dba Adventure Risk Management (hereafter referred to as 'Adventure Risk Management') and its affiliates, members, officers, employees, independent contractors and other agents from any claims I may make for personal injuries or death to myself and from the claims of third parties whose injury or death I may have contributed to or caused as a result of my failure to disclose any such information.

I represent and warrant that I have provided all material and important information to Adventure Risk Management pertaining to my medical, mental, and physical condition, in view of my participation on a course or training. I agree to notify the Lead Instructor if there is any change in my physical, mental, or medical condition prior to my scheduled course or training. I further represent and warrant that this information is complete and accurate.

Sign Here

Signature of Participant or Parent/Guardian

Date

Tuition & Payment Information

Tuition Amount:	Notes:	Payment Method: <input type="checkbox"/> Check Enclosed <input type="checkbox"/> Visa/Mastercard <input type="checkbox"/> Other: Charge on your credit card statement from 'Adventure Risk Management'.	
Credit Card # (print clearly)	Exact Name on Card (print clearly)	Expiration Date	
Billing Address	City	State	Zip
I have read and agree to the terms of the Registration, Cancellation and Transfer Policy: Sign Here _____		I authorize Adventure Risk Management to charge my credit card for the above tuition: Sign Here _____	

Registration, Cancellation and Transfer Policy

Read this Policy carefully- regardless of the nature of your cancellation or transfer request (illness, injury, family emergency, work responsibility, etc.) the terms of this policy **will apply to your Registration!** The Adventure Risk Management Registration, Cancellation and Transfer Policy is based upon our goal to deliver quality, well-planned courses for our clients. Late cancellations and transfers place courses at risk of cancellation, creating hardship and frustration for other registered clients. Further, once a client is confirmed on a course, Adventure Risk Management incurs multiple expenses that cannot be recovered after a cancellation.

Registration: All courses require full payment to reserve a space. All registered participants must be 18 years of age to participate in a course, or the parent or legal guardian must be present throughout the course. Registration Requests received within 14 days of Day 1 are subject to a \$30 Late Registration fee. Adventure Risk Management reserves the right to decline any Registration Request.

Transfer or Cancellation (5 Day WFR only):

- 30 days or more prior to Day 1 of course: Cancellations/transfer request will be subject to \$75 processing fee, per registration.
- 15 days to 30 days prior to Day 1: 50% tuition refund or transfer credit. Transfer credits must be used within six months of original course.
- 14 days to 48 hours prior to Day 1: Cancellation or transfer requests result in 100% forfeiture of tuition.
- If you are able to find another person to fill your space, there will be a \$75 processing fee (per registration).

Transfer or Cancellation (Courses other than 5 Day WFR):

- 15 days or more prior to Day 1 of course: Cancellations/transfer request will be subject to \$75 processing fee, per registration.
- 14 days to 48 hours prior to Day 1: 50% tuition refund or transfer credit (must be used within six months of original course).
- 48 hours or less prior to Day 1: Cancellations or transfer requests result in 100% forfeiture of tuition.
- If you are able to find another person to fill your space, there will be a \$75 processing fee (per registration).

Course Textbook costs: If you cancel your registration, the cost of any course textbook (plus shipping fees) that you may have received pre-course will be in addition to any cancellation processing fees. In the event that your course cancels for any reason, you will be responsible for the cost of any textbook(s) that were mailed to you prior to your course. To avoid these costs, any textbook must be returned to us within one week of a cancellation notification, and must be in absolutely new, re-usable condition. ('Wilderness and Rescue Medicine' cost is \$45. 'Outward Bound Wilderness First Aid Handbook' is \$15.95)

Eligibility, Course Participation, Certification: You are responsible to ensure your own eligibility for any course (i.e. Recertification or Bridge courses) prior to your arrival. No refunds or credits will be issued for any of the following circumstances:

- Ineligibility for Recertification or Bridge courses.
- Ineligibility for certification due to tardiness or absence (100% attendance is required to be eligible for certification).
- Early departures or no shows, or failure of course for any reason.

Course Policies: In the interest of a healthy, conducive learning environment, all students are expected to adhere to the following Course Policies:

- There is no smoking in any of the buildings. Smoking is allowed only at designated outdoor sites.
- Minors must have their parent or legal guardian present with them throughout the course.
- There are no pets allowed at any course. Pets may not be left in vehicles during a course.
- Please refrain from all alcohol or drug use at any time at the facilities where this course is conducted.
- Your personal items are your responsibility- take reasonable precautions in securing your personal items. Adventure Risk Management will not be responsible for lost or stolen items.

Adventure Risk Management reserves the right to dismiss any student from a course due to violation of any course policy or disruptive behaviors, with no refund or transfer credit.

Course Cancellation: Though uncommon, Courses or Events may be cancelled for reasons outside of the control of Adventure Risk Management (i.e. low enrollment, weather, etc.). In the event of such cancellation, you will receive a full refund, or you may transfer to another Course with no additional fee. Adventure Risk Management will not be financially responsible for any client travel or lodging expenses, or for any other client preparations made for a Course or Event.

Completing your Registration Mail this form (with payment) to:

Adventure Risk Management PO Box 1160 Idyllwild, CA 92549

Confirmation

When your Registration is received and processed by Adventure Risk Management, a Confirmation Email will be sent to you within 2-3 business days with information such as directions, and what to bring. Additionally, you will be required to read, sign & return an 'Assumption of Risk and Release of Liability' and 'Consent to Treat' form prior to your participation in any course or training. (You may view this form on our website at <http://www.adventureriskmanagement.com>)

Questions? Contact us with any questions you might have: 951.659.4090 info@adventureriskmanagement.com

Office Use	Payment received	Method	Confirmation Packet sent:	Processed by:
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